

**School Board Meeting Minutes
Griswold Community Schools
Monday, August 15, 2022**

The Board of Education met for its regular meeting on Monday, August 15, 2022 in the Conference Room. President Rob Peterson called the meeting to order at 5:30 p.m. Board members present were Ryan Askeland, Scott Hansen, Aaron Houser, Erika Kirchhoff, and Rob Peterson. Absent: Scott Peterson and Don Smith. Also present were Superintendent David Henrichs, Business Manager Dan Rold, Board Secretary Hannah Bierbaum, Elementary Principal Nigel Horton, Secondary Principal Stephanie Lajko, Athletic Director Troy Nicklaus, and members of the public.

- **Reading of Mission Statement:** Board member Houser read the school mission statement, *"The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment."*
- **Approval of Agenda:** Motion by Askeland to approve the agenda as presented. Seconded by Kirchhoff, motion carried all ayes.
- **Public Input:** none.
- **Superintendent's Report:** Henrichs highlighted open positions for the district, notified the Board that a proposal to purchase Softball and Baseball field scoreboards is coming, and discussed hosting the annual Veterans Day program during the school day instead of in the evening.
 - **Thank You Card(s)** – None received.
 - **The Month in Review – Administration:** Horton reported hiring two paraprofessionals, thanked the Board for the increase in non-certified staff wages, and discussed the positive trend in pre-school student enrollment. Lajko announced that Sandy Nelson will teach MS Reading/Language Arts until a suitable candidate is found, thanked the counseling staff for their hard work on the master schedule, and was able to finalize the professional development schedule for the year with the help of the MS/HS PD team. Nicklaus updated the Board on the status of various projects including the replacement of the MS gym floor/bleachers and the baseball field irrigation system.
 - **Board Learning Opportunities** – discussed IASB Convention attendance and Board Self-Evaluation results.
- **Consent Agenda:** Motion by Hansen to approve the consent agenda as presented.
 - Minutes of the Regular Meeting July 18, 2022
 - Financial Statements and Monthly Bills
 - **Personnel:**
 - **Resignations:** Jamie Doran – MS/HS Sp. Ed. Paraprofessional. **New Hires:** Callie Carter – Elementary Paraprofessional, Megan Potter – Elementary Paraprofessional, Troy Nicklaus – MS Football Coach
 - Gifts, Memorials, BequestsSeconded by Houser, motion carried all ayes.
- **Old Business**
 - **Board Policies – Second Reading** – Motion by Houser to approve the Superintendent's recommendation to waive the second reading and approve board policies 203, 402.2, 501.14, 501.15, 504.5, 504.5R1, 505.1, 505.2, 505.3, 505.4, 505.5, 505.6, 505.7, 505.8, 505.8R1, 507.2, 507.2E1, 607.2, 704.6, 804.7, 804.7R1, 901 Seconded by Askeland, motion carried all ayes. (*Any changes made to a board policy will be attached to the original copy of the minutes and available for review at the central office.*)
- **New Business**
 - **Approval Of Resolution Of Intent For The Instructional Support Program Levy** – Director Hansen introduced and caused to be read the Resolution hereinafter set out and moved its adoption; seconded by Director Askeland; after due consideration thereof by the Board, the President put the question upon of said Resolution and, the roll being called, the following Directors voted aye: R. Peterson, Hansen, Askeland, Kirchhoff, Houser. Nays: none. Whereupon the President declared said Resolution duly adopted as follows:

RESOLUTION

WHEREAS, the Board deems it necessary and desirable to provide additional funding for the Griswold Community School District pursuant to the Instructional Support Program; and

WHEREAS, in order to consider participating in the Instructional Support Program, the Board must hold a public hearing on the question of participation and set forth its proposal in the form of a resolution which shall include the method that will be used to fund the Instructional Support; and

NOW, THEREFORE, BE IT RESOLVED by the Board:

Section 1: That a public hearing on the Griswold Community School District's participation in the Instruction Support Program is set for September 19, 2022 at 5:30 p.m.; the Board Secretary is hereby authorized and directed to give notice of the time and place of the public hearing by publishing said notice in the "Griswold American" not less than ten nor more than twenty days before the date of the public hearing.

Section 2: That the following, as may be modified as a result of the discussion and input generated at the public hearing, shall be considered for inclusion in the Resolution to Participate in the Instructional Support Program: Shall the Board of Directors of the Griswold Community School District in the counties of Adams, Cass, Montgomery, and Pottawattamie, State of Iowa, be authorized for a period of (5) years, to levy and impose an instructional support tax in an amount not exceeding 10% of the total of the regular program district cost including the budget amendment pursuant to Section 257.14 for the budget year. The tax will be authorized annually, in combination, as determined by the Board, to levy a combination of an instructional support property tax upon all the taxable property within the school district, commencing with the levy for collection in the fiscal year ending June 30, 2025, (but limited to more than 25% of the total amount levied annually) and to impose an instructional support income surtax upon the state individual income tax of each individual income taxpayer resident in the school district on December 31 for the next five years, commencing with the calendar year 2024 and continuing through 2028 (the percent of income surtax not to exceed 17% , which will be determined by the Board for each fiscal year). The monies will be deposited in the general fund and will be used for purchased services, supplies, and capital outlay to be accounted for separately.

Section 3. That the Board may take action to adopt a Resolution to Participate in the Instructional Support Program following a public hearing.

Section 4. That all resolutions or orders or parts thereof in conflict herewith be and the same are hereby repealed to the extent of such conflict.

Passed and approved: August 15, 2022.


- **Determine RSAI Legislative Priorities** – The Board discussed RSAI's legislative priorities and rated them on a scale of 1 to 7. Highly rated priorities included: Adequate School Resources / State Supplemental Assistance, Educator / Staff Shortage and Quality Instruction, Local School Board Authority Generally, Assessing and Addressing Staff / Student Social, Emotional and Behavioral Health, Opposing School Choice / Private School Initiatives. No formal action taken.
- **Junior Class Fundraiser Presentation** – A presentation was given by Junior Class Co-Presidents, Dakota Reynolds and Grant Rodgers. They sought board approval on a fundraiser to sell assigned parking spots to students and staff. Individuals would have the opportunity to paint their parking spot and it would be reserved for them during school hours. Motion by Askeland to approve the Junior Class Prom/After Prom Parking Lot Fundraiser. Seconded by Houser, motion carried all ayes.
- **Approval Of Teacher Apprenticeship Program Memorandum Of Understanding** – Motion by Hansen to approve the Teacher Apprenticeship Program Memorandum of Understanding with Western Governors University and with Buena Vista University. Seconded by Askeland, motion carried all ayes.
- **Appoint IBB Representatives** – Motion by Hansen to appoint Don Smith, Ryan Askeland, and Scott Peterson as the IBB Representatives. Seconded by Kirchhoff, motion carried all ayes.
- **Appointment To County Boards** – Motion by Askeland to appoint Don Smith to the Cass County Conference Board, Scott Peterson to Montgomery County Conference Board, and Aaron Houser to Pottawattamie County Conference Board. Seconded by Hansen, motion carried all ayes.

- **Staff Flu Shots** – Motion by Houser to offer flu shot reimbursement up to \$30 for employees that are not covered by the school insurance and who submit a claim to the central office. Seconded by Askeland, motion carried all ayes.
- **Board Policies – First Reading** – First reading of board policies 506.1, 506.1E1, 506.1E2, 506.1E3, 506.1E4, 506.1E5, 506.1E6, 506.1E7, 506.1E8, 506.1R1
- **Approval Of Student Athletic Leadership Team** – Athletic Director Nicklaus proposed the creation of a Student Athletic Leadership Team and presented the Board with By-laws. The Board discussed qualifications of membership. Motion by Askeland to approve the creation of a Student Athletic Leadership Team. Seconded by Kirchhoff, motion carried all ayes.
- **Adjourn:** Motion by Askeland to adjourn at 6:49 p.m. Seconded by Kirchhoff, motion carried all ayes.



Hannah Bierbaum, Board Secretary

(Next regular meeting September 19, 2022)



Rob Peterson, President

GRISWOLD COMMUNITY SCHOOLS

CLAIMS APPROVED

OPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ABLE LOCKSMITHS	Door repairs	2,647.50
ATLANTIC COMMUNITY SCHOOL DISTRICT	Sharing agreement	1,325.52
BLICK ART MATERIALS	Supplies	475.86
BOB'S MOWING	Mowing	1,130.00
CAMBLIN MECHANICAL	Repair	568.71
CAPPEL'S	Supplies	158.63
CASS HEALTH	Driver physical	100.00
CENTRAL COLLEGE	Registration	300.00
CENTRAL IOWA DISTRIBUTING, INC	Floor finish	1,102.00
EB ACADEMIC CAMPS LLC	Subscription	826.00
FASTENAL COMPANY	Equipment	112.37
FIRST NATIONAL BANK	Supplies/Background Checks/Subscription/Travel	1,067.17
FLINN SCIENTIFIC, INC.	Supplies	358.99
GLENWOOD COMM. SCHOOLS	APEX	9,257.22
GREEN HILLS AEA	Subscription	970.20
GRISWOLD AMERICAN	Claims/minutes/Publications	687.75
HEARTLAND AREA EDUCATION AGENCY	Newsletter	1,032.79
IBOSS, INC	Subscription	4,266.83
ISFIS, INC	Services	1,100.00
J.D. WYMAN SERVICE	Repair	156.50
J.Q. OFFICE EQUIPMENT INC.	Ink	130.32
JUELSGAARD FIRE INDUSTRIES, LLC	Key cards	60.00
KANSAS CITY AUDIO-VISUAL INC.	Clear touch panels	20,274.78
LAJKO, STEPHANIE	Reimbursement	100.00
LAVERTY SANITATION, INC	Trash removal	1,740.00
MATH LEARNING CENTER, THE	Workbooks	770.40
MCI	Long distance charges	54.85
METEOR EDUCATION, LLC	Art room desks	1,977.01
MHS SYSTEMS, INC.	Inspection	3,862.05
MIDAMERICAN ENERGY	Electricity	13,036.05
MOLLER, LARRY	Reimbursement	100.00
NASCO	Supplies	432.20
NELSON, SANDRA	Reimbursement	50.00

NEWMAN BODY SHOP	Repair	354.00
RUSH ELECTRIC	Parking lot lights	899.15
SANDBOTHE FIRESTONE	Tires	306.24
SCHOOL SPECIALITY, LLC	Supplies	313.00
SECRETARY OF STATE	Renewal	30.00
TIGER MART	Gas/diesel	1,981.43
TRUCK CENTER COMPANIES	Repairs/parts	1,109.63
U.S. POSTAL SERVICE	Postage	135.29
VERIZON WIRELESS	Tablets	341.58
WAYFAIR LLC	Bookshelves	249.98
WILSON, HANSON & ASSOCIATES PC	Legal fees	275.00

Fund Total: 76,227.00

ACTIVITY FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
ADCRAFT/EMPLES	FOOTBALLS	796.40
ANITA ENGRAVING & AWARDS	FAIR RIBBONS	333.30
ATLANIC LOCKER LC	MEAT/FAIR FOODSTAND	3,791.87
ATLANTIC BOTTLING CO	POP/FAIR FOODSTAND	4,288.61
BMI, LICENSING DEPT	FEES 7/1/22-6/30/23	154.23
BOES, KIM	WORKER/FOODSTAND	50.00
CMC NEPTUNE LLC	FEES	2,175.00
CONCORD THEATRICALS CORP	RENTAL/PERFORMANCE FEES	2,413.19
DANNCO INC	VOLLEYBALLS/CART	760.20
FIRST NATIONAL BANK	FEES	314.75
IOWA FFA ASSN.	COLT REGISTRATION FEES	90.00
LITTLER-SCHOLL, TARA	WORKER/FOODSTAND	115.00
ROSSELL, JODY	REIMBURSE/NW VB CAMP	440.00
RUSH, LISA	WORKER/FOODSTAND	70.00
SMITH, AMY	WORKER/FOODSTAND	255.00
UNDERWOOD HIGH SCHOOL	JH TR ENTRY FEE	85.00
WALLACE, CHASE	REIMB-3 WAY MANIFOLD	35.50
WESTPHAL IRONWORKS LLC	FAIR TROPHIES	1,806.00
YORK, KATIE	WORKER/FOODSTAND	180.00

Fund Total: 18,154.05

MANAGEMENT FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
UNITED GROUP INSURANCE	Insurance Renewal	116,469.57

Fund Total: 116,469.57

CAPITAL PROJECTS

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
BOB'S MOWING	Mowing	875.00
GREAT AMERICA FINANCIAL SVCS	Postage machine lease	125.00
GRISWOLD COMMUNICATIONS	Telephone lease	1,707.49
H2I GROUP	MS Bleacher Removal/MS Gym Floor Plans	6,836.00
J.Q. OFFICE EQUIPMENT OF OMAHA	Copier leases	4,549.55
UMB BANK, N. A.	Fees	1,600.00

Fund Total: 15,693.04

SCHOOL NUTRITION FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
WEBSTRAURANTSTORE	Convection oven	9,884.00

Fund Total: 9,884.00

INTERNAL SERVICE FUND - HEALTH INSURANCE

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
WELLMARK, INC.	Annual Fee for Third Party	500.00

Fund Total: 500.00

TOTAL EXPENDITURES: 236,927.66